

**STATE OF CALIFORNIA
DEPARTMENT OF MOTOR VEHICLES
ADMINISTRATIVE MESSAGE**

DATE : 4/4/2018
 TO : All Automated Offices
 FROM : Sonia Huestis
 SUBJECT : Safe At Home Applicants Applying for REAL ID Compliant DL/ID Cards

New Information

This memo provides new processing guidelines for Safe At Home (SAH) recipients applying for REAL ID Compliant driver license or identification (DL/ID) cards. Unless addressed in this memo, continue to follow existing procedures in the *Driver License Manual*.

Procedures

For REAL ID DL/ID card applicants who are also SAH recipients, follow the procedures below when processing their DL/ID application.

NOTE: All SAH recipients **must** provide their SAH card when applying for a REAL ID Compliant DL/ID card. Do **not** begin the application if they do not have their SAH card.

<i>Does the Applicant Have Proof of</i>	<i>Yes</i>	<i>No</i>
Identity?	Continue to process following procedures in this memo.	<ul style="list-style-type: none"> • Process the application as a REAL ID Exception Referral • Ensure the applicant completes the REAL ID Exception Process Application Form (DL 206) and selects the box: “Cannot obtain the documents from the issuing agency.”
Social security number (SSN)?		<ul style="list-style-type: none"> • If the applicant is eligible for a SSN, but does not have proof, do not begin a Driver License or Identification Card Application (DL 44/44C). • If the applicant states they are ineligible for a SSN, do not require additional SSN ineligibility documentation.
Residency with both a mailing (PO Box) and residence address on it? NOTE: This only applies to the applicant’s required use of a PO Box.		<ul style="list-style-type: none"> • The applicant may use their SAH card as an acceptable proof of residency. • Use their PO Box listed on the SAH card as their mailing address. • The applicant must provide a residence address on their DL 44/44C application. <p>NOTE: Do not require additional proof of residency.</p>

Background

Beginning October 1, 2020, the federal government will require DL/ID cards to be REAL ID Compliant to be used as ID to board an airplane or enter military bases and most federal facilities.